

**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA  
SHREVEPORT DIVISION**

SANDRA KELLOGG MORNEAU

Plaintiff

v.

MARK D SIMS , ET AL

Defendant

)

)

) Civil Action No. 5:11-CV-01805-TS-MLH

) Judge Tom Stagg

)

)

**SUMMONS IN A CIVIL ACTION**

To:

**Jeffrey Clay Raborn**

A lawsuit has been filed against you.

Within the time required by law\*, normally 21 days after service of this summons on you (not counting the day you received it), you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff's attorney, whose name and address are:

**Daniel R Keele  
Keele Law Offices  
2800 Youree Dr Ste464  
Shreveport, LA 71104**

If you fail to do so, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.



**TONY R. MOORE**

\_\_\_\_\_  
CLERK OF COURT

/s/ – **Tony R. Moore**  
\_\_\_\_\_

ISSUED ON 2011-10-13 11:08:43 , Clerk USDC WDLA

\* (60 days if the defendant is the United States or a United States agency, or is an officer or employee of the United States allowed 60 days by Rule 12(a)(3).)

5:11-CV-01805-TS-MLH

**PROOF OF SERVICE**

**(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))**

This summons for **Jeffrey Clay Raborn** was received by me on *(date)*\_\_\_\_\_.

- I personally served the summons on **Jeffrey Clay Raborn** at *(place)*\_\_\_\_\_ on *(date)*\_\_\_\_\_; or
- I left the summons at the individual's residence or usual place of abode with *(name)*\_\_\_\_\_, a person of suitable age and discretion who resides there, on *(date)*\_\_\_\_\_, and mailed a copy to the individual's last known address; or
- I served the summons on *(name of individual)*\_\_\_\_\_, who is designated by law to accept service of process on behalf of *(name of organization)*\_\_\_\_\_ on *(date)*\_\_\_\_\_; or
- I returned the summons unexecuted because \_\_\_\_\_; or
- Other *(specify)*:

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA**

**NOTICE TO PARTIES/COUNSEL**

- In accordance with FRCP 10 and LR 10.1, all pleadings must include the name of the Judge and the Magistrate Judge (when one is assigned).
- A request for a jury demand must be indicated in the caption and included in the pleading. See LR 38.1. Indication of a jury demand on the civil cover sheet is not a valid request for a jury trial.
- Under LR 83.2.5 pleadings will only be filed when signed by an attorney admitted to practice before this Court or a pro se litigant. Each attorney shall place his attorney identification number under his signature on any pleading. The attorney identification number is the same as the number assigned by the Louisiana Supreme Court or for visiting attorneys appearing pro hac vice, the number assigned by this office. When more than one attorney appears for a single party, one attorney shall be designated TA or "trial attorney."
- Your attention is also directed to LR16.3.1 which requires the parties to consider the use of Alternative Dispute Resolution no later than 200 days after the initial filing in this court.
- If deadlines cannot be met, extensions may be sought under FRCP 6(b). Voluntary extensions of time between counsel are not recognized by the Court. Any extensions must be granted or approved by the Court.
- Your attention is also directed to LR 16.3.1 which requires the parties to consider the use of Alternative Dispute Resolution no later than 200 days after the initial filing in this court.
- Counsel and parties are reminded of their obligation to notify the court of any proceedings directly related to or "involving subject matter that comprises all or a material part of the subject matter or operative facts of another action" as provided by LR 3.1.

TONY R. MOORE  
Clerk of Court

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**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA  
SHREVEPORT DIVISION**

SANDRA KELLOGG MORNEAU

Plaintiff

v.

MARK D SIMS , ET AL

Defendant

)  
)  
) Civil Action No. 5:11-CV-01805-TS-MLH  
) Judge Tom Stagg  
)  
)

**SUMMONS IN A CIVIL ACTION**

To:  
**Jackie Runion**

A lawsuit has been filed against you.

Within the time required by law\*, normally 21 days after service of this summons on you (not counting the day you received it), you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff's attorney, whose name and address are:

**Daniel R Keele  
Keele Law Offices  
2800 Youree Dr Ste464  
Shreveport, LA 71104**

If you fail to do so, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.



**TONY R. MOORE**

\_\_\_\_\_  
CLERK OF COURT

/s/ – **Tony R. Moore**  
\_\_\_\_\_

ISSUED ON 2011-10-13 11:08:43 , Clerk USDC WDLA

\* (60 days if the defendant is the United States or a United States agency, or is an officer or employee of the United States allowed 60 days by Rule 12(a)(3).)

5:11-CV-01805-TS-MLH

**PROOF OF SERVICE**

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This summons for **Jackie Runion** was received by me on *(date)*\_\_\_\_\_.

- I personally served the summons on **Jackie Runion** at *(place)*\_\_\_\_\_ on *(date)*\_\_\_\_\_; or
- I left the summons at the individual's residence or usual place of abode with *(name)*\_\_\_\_\_, a person of suitable age and discretion who resides there, on *(date)*\_\_\_\_\_, and mailed a copy to the individual's last known address; or
- I served the summons on *(name of individual)*\_\_\_\_\_, who is designated by law to accept service of process on behalf of *(name of organization)*\_\_\_\_\_ on *(date)*\_\_\_\_\_; or
- I returned the summons unexecuted because \_\_\_\_\_; or
- Other *(specify)*:

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA**

**NOTICE TO PARTIES/COUNSEL**

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- Your attention is also directed to LR16.3.1 which requires the parties to consider the use of Alternative Dispute Resolution no later than 200 days after the initial filing in this court.
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**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA  
SHREVEPORT DIVISION**

SANDRA KELLOGG MORNEAU

Plaintiff

v.

MARK D SIMS , ET AL

Defendant

)  
)  
) Civil Action No. 5:11-CV-01805-TS-MLH  
) Judge Tom Stagg  
)  
)

**SUMMONS IN A CIVIL ACTION**

To:  
**Duke Schofield**

A lawsuit has been filed against you.

Within the time required by law\*, normally 21 days after service of this summons on you (not counting the day you received it), you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff's attorney, whose name and address are:

**Daniel R Keele  
Keele Law Offices  
2800 Youree Dr Ste464  
Shreveport, LA 71104**

If you fail to do so, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.



**TONY R. MOORE**

\_\_\_\_\_  
CLERK OF COURT

/s/ – **Tony R. Moore**  
\_\_\_\_\_

ISSUED ON 2011-10-13 11:08:43 , Clerk USDC WDLA

\* (60 days if the defendant is the United States or a United States agency, or is an officer or employee of the United States allowed 60 days by Rule 12(a)(3).)

5:11-CV-01805-TS-MLH

**PROOF OF SERVICE**

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This summons for **Duke Schofield** was received by me on *(date)*\_\_\_\_\_.

- I personally served the summons on **Duke Schofield** at *(place)*\_\_\_\_\_ on *(date)*\_\_\_\_\_; or
- I left the summons at the individual's residence or usual place of abode with *(name)*\_\_\_\_\_, a person of suitable age and discretion who resides there, on *(date)*\_\_\_\_\_, and mailed a copy to the individual's last known address; or
- I served the summons on *(name of individual)*\_\_\_\_\_, who is designated by law to accept service of process on behalf of *(name of organization)*\_\_\_\_\_ on *(date)*\_\_\_\_\_; or
- I returned the summons unexecuted because \_\_\_\_\_; or
- Other *(specify)*:

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:



**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA**

**NOTICE TO PARTIES/COUNSEL**

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**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA  
SHREVEPORT DIVISION**

SANDRA KELLOGG MORNEAU

Plaintiff

v.

MARK D SIMS , ET AL

Defendant

)  
)  
) Civil Action No. 5:11-CV-01805-TS-MLH  
) Judge Tom Stagg  
)  
)

**SUMMONS IN A CIVIL ACTION**

To:  
**Mark D Sims**

A lawsuit has been filed against you.

Within the time required by law\*, normally 21 days after service of this summons on you (not counting the day you received it), you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff's attorney, whose name and address are:

**Daniel R Keele  
Keele Law Offices  
2800 Youree Dr Ste464  
Shreveport, LA 71104**

If you fail to do so, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.



**TONY R. MOORE**

\_\_\_\_\_  
CLERK OF COURT

/s/ – **Tony R. Moore**  
\_\_\_\_\_

ISSUED ON 2011-10-13 11:08:43 , Clerk USDC WDLA

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5:11-CV-01805-TS-MLH

**PROOF OF SERVICE**

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This summons for **Mark D Sims** was received by me on *(date)*\_\_\_\_\_.

- I personally served the summons on **Mark D Sims** at *(place)*\_\_\_\_\_  
\_\_\_\_\_ on *(date)*\_\_\_\_\_; or
- I left the summons at the individual's residence or usual place of abode with *(name)*\_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there, on *(date)*  
\_\_\_\_\_, and mailed a copy to the individual's last known address; or
- I served the summons on *(name of individual)*\_\_\_\_\_, who is designated by law to  
accept service of process on behalf of *(name of organization)*\_\_\_\_\_  
\_\_\_\_\_ on *(date)*\_\_\_\_\_; or
- I returned the summons unexecuted because \_\_\_\_\_  
\_\_\_\_\_; or
- Other *(specify)*:

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA**

**NOTICE TO PARTIES/COUNSEL**

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Clerk of Court

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**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA  
SHREVEPORT DIVISION**

SANDRA KELLOGG MORNEAU

Plaintiff

v.

MARK D SIMS , ET AL

Defendant

)  
)  
) Civil Action No. 5:11-CV-01805-TS-MLH  
) Judge Tom Stagg  
)  
)

**SUMMONS IN A CIVIL ACTION**

To:  
**Justin Smith**

A lawsuit has been filed against you.

Within the time required by law\*, normally 21 days after service of this summons on you (not counting the day you received it), you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff's attorney, whose name and address are:

**Daniel R Keele  
Keele Law Offices  
2800 Youree Dr Ste464  
Shreveport, LA 71104**

If you fail to do so, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.



**TONY R. MOORE**

\_\_\_\_\_  
CLERK OF COURT

/s/ – **Tony R. Moore**  
\_\_\_\_\_

ISSUED ON 2011-10-13 11:08:43 , Clerk USDC WDLA

\* (60 days if the defendant is the United States or a United States agency, or is an officer or employee of the United States allowed 60 days by Rule 12(a)(3).)

5:11-CV-01805-TS-MLH

**PROOF OF SERVICE**

**(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))**

This summons for **Justin Smith** was received by me on *(date)*\_\_\_\_\_.

- I personally served the summons on **Justin Smith** at *(place)*\_\_\_\_\_ on *(date)*\_\_\_\_\_; or
- I left the summons at the individual's residence or usual place of abode with *(name)*\_\_\_\_\_, a person of suitable age and discretion who resides there, on *(date)*\_\_\_\_\_, and mailed a copy to the individual's last known address; or
- I served the summons on *(name of individual)*\_\_\_\_\_, who is designated by law to accept service of process on behalf of *(name of organization)*\_\_\_\_\_ on *(date)*\_\_\_\_\_; or
- I returned the summons unexecuted because \_\_\_\_\_; or
- Other *(specify)*:

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA**

**NOTICE TO PARTIES/COUNSEL**

- In accordance with FRCP 10 and LR 10.1, all pleadings must include the name of the Judge and the Magistrate Judge (when one is assigned).
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**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA  
SHREVEPORT DIVISION**

SANDRA KELLOGG MORNEAU

Plaintiff

v.

MARK D SIMS , ET AL

Defendant

)  
)  
) Civil Action No. 5:11-CV-01805-TS-MLH  
) Judge Tom Stagg  
)  
)

**SUMMONS IN A CIVIL ACTION**

To:  
**Ron Stovall**

A lawsuit has been filed against you.

Within the time required by law\*, normally 21 days after service of this summons on you (not counting the day you received it), you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff's attorney, whose name and address are:

**Daniel R Keele  
Keele Law Offices  
2800 Youree Dr Ste464  
Shreveport, LA 71104**

If you fail to do so, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.



**TONY R. MOORE**

\_\_\_\_\_  
CLERK OF COURT

/s/ – **Tony R. Moore**  
\_\_\_\_\_

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This summons for **Ron Stovall** was received by me on *(date)*\_\_\_\_\_.

- I personally served the summons on **Ron Stovall** at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or
- I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there, on *(date)* \_\_\_\_\_  
\_\_\_\_\_, and mailed a copy to the individual's last known address; or
- I served the summons on *(name of individual)* \_\_\_\_\_, who is designated by law to  
accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or
- I returned the summons unexecuted because \_\_\_\_\_  
\_\_\_\_\_; or
- Other *(specify)*:

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA**

**NOTICE TO PARTIES/COUNSEL**

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**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA  
SHREVEPORT DIVISION**

SANDRA KELLOGG MORNEAU

Plaintiff

v.

MARK D SIMS , ET AL

Defendant

)  
)  
) Civil Action No. 5:11-CV-01805-TS-MLH  
) Judge Tom Stagg  
)  
)

**SUMMONS IN A CIVIL ACTION**

To:  
**Jay Thomas**

A lawsuit has been filed against you.

Within the time required by law\*, normally 21 days after service of this summons on you (not counting the day you received it), you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff's attorney, whose name and address are:

**Daniel R Keele  
Keele Law Offices  
2800 Youree Dr Ste464  
Shreveport, LA 71104**

If you fail to do so, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.



**TONY R. MOORE**

\_\_\_\_\_  
CLERK OF COURT

/s/ – **Tony R. Moore**  
\_\_\_\_\_

ISSUED ON 2011-10-13 11:08:43 , Clerk USDC WDLA

\* (60 days if the defendant is the United States or a United States agency, or is an officer or employee of the United States allowed 60 days by Rule 12(a)(3).)

5:11-CV-01805-TS-MLH

**PROOF OF SERVICE**

**(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))**

This summons for **Jay Thomas** was received by me on *(date)*\_\_\_\_\_.

- I personally served the summons on **Jay Thomas** at *(place)*\_\_\_\_\_ on *(date)*\_\_\_\_\_; or
- I left the summons at the individual's residence or usual place of abode with *(name)*\_\_\_\_\_, a person of suitable age and discretion who resides there, on *(date)*\_\_\_\_\_, and mailed a copy to the individual's last known address; or
- I served the summons on *(name of individual)*\_\_\_\_\_, who is designated by law to accept service of process on behalf of *(name of organization)*\_\_\_\_\_ on *(date)*\_\_\_\_\_; or
- I returned the summons unexecuted because \_\_\_\_\_; or
- Other *(specify)*:

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA**

**NOTICE TO PARTIES/COUNSEL**

- In accordance with FRCP 10 and LR 10.1, all pleadings must include the name of the Judge and the Magistrate Judge (when one is assigned).
- A request for a jury demand must be indicated in the caption and included in the pleading. See LR 38.1. Indication of a jury demand on the civil cover sheet is not a valid request for a jury trial.
- Under LR 83.2.5 pleadings will only be filed when signed by an attorney admitted to practice before this Court or a pro se litigant. Each attorney shall place his attorney identification number under his signature on any pleading. The attorney identification number is the same as the number assigned by the Louisiana Supreme Court or for visiting attorneys appearing pro hac vice, the number assigned by this office. When more than one attorney appears for a single party, one attorney shall be designated TA or "trial attorney."
- Your attention is also directed to LR16.3.1 which requires the parties to consider the use of Alternative Dispute Resolution no later than 200 days after the initial filing in this court.
- If deadlines cannot be met, extensions may be sought under FRCP 6(b). Voluntary extensions of time between counsel are not recognized by the Court. Any extensions must be granted or approved by the Court.
- Your attention is also directed to LR 16.3.1 which requires the parties to consider the use of Alternative Dispute Resolution no later than 200 days after the initial filing in this court.
- Counsel and parties are reminded of their obligation to notify the court of any proceedings directly related to or "involving subject matter that comprises all or a material part of the subject matter or operative facts of another action" as provided by LR 3.1.

TONY R. MOORE  
Clerk of Court

NOTE: This court has an internet web site at [www.lawd.uscourts.gov](http://www.lawd.uscourts.gov) where you can obtain our Guide To Practice and our local rules, including those referenced above. You can also download forms and maps to our courthouses and, electronically file your pleading. PACER users may also view the docket sheet and [imaged pleadings on-line](#).

**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA  
SHREVEPORT DIVISION**

SANDRA KELLOGG MORNEAU

Plaintiff

v.

MARK D SIMS , ET AL

Defendant

)  
)  
) Civil Action No. 5:11-CV-01805-TS-MLH  
) Judge Tom Stagg  
)  
)

**SUMMONS IN A CIVIL ACTION**

To:  
**Robert Tibbitt**

A lawsuit has been filed against you.

Within the time required by law\*, normally 21 days after service of this summons on you (not counting the day you received it), you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff's attorney, whose name and address are:

**Daniel R Keele  
Keele Law Offices  
2800 Youree Dr Ste464  
Shreveport, LA 71104**

If you fail to do so, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.



**TONY R. MOORE**

\_\_\_\_\_  
CLERK OF COURT

/s/ – **Tony R. Moore**  
\_\_\_\_\_

ISSUED ON 2011-10-13 11:08:43 , Clerk USDC WDLA

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5:11-CV-01805-TS-MLH

**PROOF OF SERVICE**

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This summons for **Robert Tibbitt** was received by me on *(date)*\_\_\_\_\_.

- I personally served the summons on **Robert Tibbitt** at *(place)*\_\_\_\_\_ on *(date)*\_\_\_\_\_; or
- I left the summons at the individual's residence or usual place of abode with *(name)*\_\_\_\_\_, a person of suitable age and discretion who resides there, on *(date)*\_\_\_\_\_, and mailed a copy to the individual's last known address; or
- I served the summons on *(name of individual)*\_\_\_\_\_, who is designated by law to accept service of process on behalf of *(name of organization)*\_\_\_\_\_ on *(date)*\_\_\_\_\_; or
- I returned the summons unexecuted because \_\_\_\_\_; or
- Other *(specify)*:

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA**

**NOTICE TO PARTIES/COUNSEL**

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- Under LR 83.2.5 pleadings will only be filed when signed by an attorney admitted to practice before this Court or a pro se litigant. Each attorney shall place his attorney identification number under his signature on any pleading. The attorney identification number is the same as the number assigned by the Louisiana Supreme Court or for visiting attorneys appearing pro hac vice, the number assigned by this office. When more than one attorney appears for a single party, one attorney shall be designated TA or "trial attorney."
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**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA  
SHREVEPORT DIVISION**

SANDRA KELLOGG MORNEAU

Plaintiff

v.

MARK D SIMS , ET AL

Defendant

)  
)  
) Civil Action No. 5:11-CV-01805-TS-MLH  
) Judge Tom Stagg  
)  
)

**SUMMONS IN A CIVIL ACTION**

To:  
**James Wolfe**

A lawsuit has been filed against you.

Within the time required by law\*, normally 21 days after service of this summons on you (not counting the day you received it), you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff's attorney, whose name and address are:

**Daniel R Keele  
Keele Law Offices  
2800 Youree Dr Ste464  
Shreveport, LA 71104**

If you fail to do so, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.



**TONY R. MOORE**

\_\_\_\_\_  
CLERK OF COURT

/s/ – **Tony R. Moore**  
\_\_\_\_\_

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5:11-CV-01805-TS-MLH

**PROOF OF SERVICE**

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This summons for **James Wolfe** was received by me on *(date)*\_\_\_\_\_.

- I personally served the summons on **James Wolfe** at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or
- I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there, on *(date)* \_\_\_\_\_  
\_\_\_\_\_, and mailed a copy to the individual's last known address; or
- I served the summons on *(name of individual)* \_\_\_\_\_, who is designated by law to  
accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or
- I returned the summons unexecuted because \_\_\_\_\_  
\_\_\_\_\_; or
- Other *(specify)*:

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA**

**NOTICE TO PARTIES/COUNSEL**

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